1. Provided support and guidance to students experiencing academic and personal troubles.
2. Advocated for candidates in devising tailored Ph.D. title and proposal development, preparation of model upgrade reports demonstrating progress and compilation of [Type] projects.
3. Organized, detailed and excellent track record of working well under pressure to meet deadlines.
4. Advised students individually and in groups on academic programs for individual interests.
5. Educated students on course selection to align with career goals.
6. Studied and analyzed current topics and delivered effective presentations to groups numbering [Number] people at national and international meetings.
7. Consulted with candidates on primary research, data collection, bibliographies and model writing assistance.
8. Evaluated doctoral candidate dissertations for adherence to requirements for original research and contributions to investigative body of knowledge.
9. Answered student inquiries and resolved problems related to curriculum and course prerequisites.
10. Provided design content and instruction for SEP courses and workshops.
11. Investigated complaints and worked with students, parents and teachers on finding positive resolutions.
12. Provided support and assistance to curriculum development professionals for [Type] and information systems.
13. Consulted with students to advise on topic selection, appropriateness and academic value.
14. Drove continuous improvement related to use of new teaching tools, training methods and improvement of online doctoral education instruction.
15. Mentored students, offering advice and support on topic selection, appropriateness and academic value.
16. Motivated diverse and experienced teaching team of [Number] employees while demonstrating strong leadership skills.
17. Assessed data gathering methods for validity and reliability purposes.
18. Reviewed student files to meet deadlines for completing various graduation requirements.
19. Supported curriculum development professionals for healthcare and information systems.
20. Facilitated academic and cognitive assessments to provide resource referrals according to individualized needs.